

Great Ellingham Parish Council
Minutes of the Meeting of the Parish Council
held at the Recreation Centre on Wednesday 18 February 2026 at 7.30pm

Present: Cllr P Ewin (Chair), Cllr S Mellor (Vice-Chair), Cllr T Mellor, Cllr P Bonner, Cllr I McDonald & Cllr H Mellor

In attendance: Parish Clerk, 5 members of the public

1. **Chairman's Welcome** - The Chair welcomed everyone to the meeting.
2. **To receive apologies for absence** – Apologies were received from Cllr R Croft
3. **To receive any declarations of interest on any item on the agenda** – None received
4. **To confirm the Minutes of the meeting on 21st January 2026** – The Minutes were amended to include Cllr P Bonner & Cllr I McDonald as present at the meeting, then confirmed to be an accurate record of the meeting and signed by the Chair.
5. **Open Forum – an opportunity for any parishioner to speak on parish matters and to hear reports from District and Council Councillors (15 Mins)** –
 - Neither the District or the County Councillors were present
 - A member of the public requested facilities be provided for the volunteer litter picker and the collected rubbish disposal **ACTION: Chair**
 - Another member of the public requested re-instatement of the speed restriction signs on Hingham Road – the Chair agreed to look at the SpeedWatch data **ACTION: Chair**
6. **To report matters arising not on the Agenda and to hear the Chair's Report** – The Chair thanked the Clerk for arranging the Planning Training session, which was very informative. He also reported that £915.62 had been refunded by the Parish Partnership Scheme and this money would be used for road safety.
7. **To receive reports from Councillors and/or Clerk** – Cllr McDonald reported on a meeting with NCC and 2 members of the parish to discuss the Anglian Demolition CLEUD (LDC/2025/0001) and confirmed NCC are taking the application seriously. Cllr S Mellor requested the Clerk set up a WhatsApp group for the councillors and all were to send their mobile numbers to the Clerk for this purpose **ACTION: Clerk**. Cllr H Mellor reported ongoing communication with Cllr Bonner regarding the positioning of the new litter bins.
8. **Open Forum – an opportunity for any parishioner to speak on planning matters (15 mins)**
 - A member of the public requested an update on the new Village Hall, so **Item 12** was brought forward to discuss at this point. The Councillors discussed the original S106 agreement and the deed of variation and agreed the chair would go back with requested changes from the Parish Council **ACTION: Chair**
 - A member of the public requested whether a survey of the present Village Hall would be advisable to see if changes could be made to the existing, rather than a complete rebuild and whether the Parish Council would make a contribution to this. Also a quote was expected any day for the re-marking of the car park. Both requests to be discussed at a later date when costs known.
9. **To consider responses to planning applications, previously circulated** –
Appendix 2: Consultation
PL/2026/0042/HOU – No objections raised.
PL/2026/0118/DCA - No objections raised.
PL/2026/0187/PAEC - No objections raised.
10. **To receive the financial report and consider the following payments** – All were agreed.

Rec Centre – REC26_014 – Feb Mtg	£27.00
Zurich Insurance	£809.26

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11. **To receive an update on the traffic calming along Long Street** : The Chair reported highways were checking this week and should be receiving prices for calming measures.
12. **To receive an update on the new Village Hall** : See Agenda Item 8 above.
13. **To discuss the local re-organisation of the councils** : Cllr T Mellor reported this was on track.
14. **To receive an update on the roundabout – maintenance and sculpture** : Kier are to provide full details of works and costs.
15. **To consider the Teddy Bear Festival grant request** : Teddy Bear Committee confirmed more details should be available at the next meeting.
16. **To consider items from Councillors: to be received by the Clerk in advance of the meeting** :
 - a) Cllr Croft was absent, and therefore unable to report back on the 2026 Parish Survey.
 - b) Cllr Croft was absent, and therefore, unable to report on the Media & GDPR Policies.
 - c) Cllr Bonner tabled the Bio-Diversity Policy and all Councillors agreed to it – this would be forwarded to the Clerk and standardised as per other Council policies **ACTION: Clerk**
 - d) Cllr McDonald reported Bretts had provided a quote for replacing the War Memorial Plaque in granite, which had been agreed with the PCC, at a cost of £2,927 and all councillors agreed to a 50% contribution from the Parish Council.
17. **To appoint the internal auditor for the 2025/26 Financial Year** : The Clerk reported that Carol Bailey was happy to do the audit again this year at a cost of £90, and all Councillors agreed to her appointment. **ACTION: Clerk**
18. **To discuss new Parish Councillor member co-option** : The Clerk reported that one parishioner had shown an interest in becoming a councillor and would attend the next council meeting. **ACTION: Clerk.**
19. **To discuss policies**: The Clerk had circulated a list of Policies which the council must have and should have – the only missing one was an IT Policy, which she had also circulated. All Councillors agreed to this policy being standardised and to include the new .gov.uk email addresses **ACTION: Clerk.**
20. **To consider correspondence received : all circulated**
 - a) The Clerk had forwarded an email regarding ivy causing a problem to a resident on Chequers Lane – it was agreed she would forward the link to report to Highways **ACTION: Clerk**
 - b) The Clerk had also forwarded an email regarding the new litter bins and their positioning **ACTION: Cllr H Mellor and Cllr P Bonner**
21. **To confirm the date of the next meeting as Wednesday 18 March 2026 at the Recreation Centre commencing at 7.30pm.**

Meeting closed at 8.30pm