

Great Ellingham Parish Council
Minutes of the Meeting of the Parish Council
held at the Recreation Centre on Wednesday 21 January 2026 at 7.30pm

Present: Cllr P Ewin (Chair), Cllr R Croft, Cllr S Mellor (Vice-Chair), Cllr T Mellor & Cllr H Mellor
In attendance: Parish Clerk, 14 members of the public

1. **Chairman's Welcome** - The Chair welcomed everyone to the meeting.
2. **To receive apologies for absence** – No apologies were received
3. **To receive any declarations of interest on any item on the agenda** – Cllr S Mellor, Cllr T Mellor and Cllr H Mellor declared an interest in the notification at Appendix 1.
4. **To confirm the Minutes of the meeting on 17th December 2026** – The Minutes were confirmed to be an accurate record of the meeting and signed by the chair.
5. **Open Forum – an opportunity for any parishioner to speak on parish matters and to hear reports from District and Council Councillors (15 Mins)** –
 - Neither the District or the County Councillors were present
 - A member of the public requested Highways be asked to repaint the faded white lines and clean the signs **ACTION: Clerk**
6. **To report matters arising not on the Agenda and to hear the Chair's Report** – The Chair reported Rix Petroleum had made a payment of £509.26 to the Parish Council and he thank those present.
7. **To receive reports from Councillors and/or Clerk** – Cllr Croft reported a response from Anglian Water that following considerable investment on the new storm tank at the bottom of Long Street, sufficient capacity was now present for overspill.
8. **Open Forum – an opportunity for any parishioner to speak on planning matters (15 mins)**
 - A member of the public expressed concern over the CLEUD (LDC/2025/0001). Following discussion, it was decided the Parish Council would ask for a site meeting with Norfolk County Council Planners **ACTION: Chair**
 - It was confirmed to another resident that there had been no application from Persimmon Homes for planning yet.
 - Another resident raised their objection to the planning request for the additional 8 properties on the Bowsfield Estate.
9. **To consider responses to planning applications, previously circulated** –
Appendix 1: Notification
PL/2025/1953/DCA – For information only.
Appendix 2: Consultation
3PL/2024/0120/F – A majority of councillors were in agreement with the planning provided assurance was received that the S106 funds would be ring-fenced for Great Ellingham and be index linked following the Council re-organisation. **ACTION: Chair**
3PL/2023/0877/VAR – NO OBJECTION majority.
PL/2026/0009/HOU – NO OBJECTION

Great Ellingham Parish Council
Minutes of the Meeting of the Parish Council
held at the Recreation Centre on Wednesday 21 January 2026 at 7.30pm

LDC/2025/0001 – Same objection as previously to be submitted whilst waiting for site meeting
ACTION: Clerk

10. To receive the financial report and consider the following payments – All were agreed.

Rec Centre – REC26_003 – Jan Mtg	£27.00
----------------------------------	--------

11. To receive an update on the traffic calming along Long Street : The Chair reported he was now in receipt of the new Highway Engineer's name and was pursuing this.
12. To receive an update on the new Village Hall : No further update
13. To discuss the local re-organisation of the councils : A decision is expected during March.
14. To receive an update on the roundabout – maintenance and sculpture : Highways is still being chased to confirm the schedule.
15. To consider the Teddy Bear Festival grant request : More information was requested from the Teddy Bear Committee.
16. To consider items from Councillors: to be received by the Clerk in advance of the meeting :
- a) Unfortunately Cllr H Mellor had been unable to attend the meeting, but was waiting for a briefing, which would be circulated to Councillors.
 - b) Cllr Croft reported on the preliminary findings of the village survey.
 - c) Cllr Croft also reported on recent communication about the dark skies policy and how this could be enforced. Whilst it is always added to the planning permission, the only way to enforce it is via the 2005 Clean Neighbourhoods and Environment Act
 - d) & f) the "Policy Working Group" was formed with Cllr Croft, Cllr Bonner and the Clerk to discuss the Media & GDPR Policy & Bio-diversity Policy. These would be looked at and brought back to the Council at a later date.
 - e) Cllr Croft reported to the Council on the Annual Speedwatch Team meeting he had attended.
 - o They requested Highways be asked to ensure signage is compliant with law from Chequers Lane into the 20MPH speed restriction **ACTION: Chair**.
 - o Details of the vacancy on the Speedwatch Team to be advertised on the Website **ACTION: Clerk**
 - o A request was made for funding to purchase a new speed camera in the sum of £138 – which was agreed. **ACTION: Clerk**
 - o Repeater signs were to be requested after the roundabout in a westerly direction **ACTION: Chair**
 - g) Cllr McDonald reported he had been in contacted with Iceni Press about the re-emergence of the Pump magazine and the possibilities of what could be included. The Councillors all agreed to him pursuing this line **ACTION: Cllr McDonald**
 - h) Cllr McDonald reported on the War Memorial plaque restoration as situated in the church all. The quote received from Skillington Workshop in the sum of £2320 + VAT had been circulated. Cllr H Mellor indicated she had previously received a quote from Bretts and it was agreed she would ask for an updated quote **ACTION: Cllr H Mellor**

Great Ellingham Parish Council
Minutes of the Meeting of the Parish Council
held at the Recreation Centre on Wednesday 21 January 2026 at 7.30pm

17. **To discuss the Parish Council Website :** The Clerk had previously circulated three options for the re-vamped website and it was agreed to take up the quote from RLS Computers as their price included unlimited .gov.uk email addresses **ACTION: Clerk**
18. **To discuss new Parish Councillor member co-option :** No requests for an election had been received, to the current vacancy is to be filled by co-option. Vacancy to be advertised on the noticeboards, website and facebook page. **ACTION: Clerk.**
19. **To consider correspondence received : all circulated**
 - a) The Clerk was asked to contact Highways Design Team with regard to the 20MPH speed zone on Rush Meadow to ask whether the road surface had been adopted **ACTION: Clerk**
 - b) Flagship Open Space communication – more information had been requested – to be chased **ACTION: Clerk**
 - c) Email Communication – Councillors requested that only email s be forwarded which are relevant to Great Ellingham **ACTION: Clerk**
 - d) Communication had been received from Avison Young regarding the replacement of a mobile mast – no objections were noted.
20. **To confirm the date of the next meeting as Wednesday 18 February 2026 at the Recreation Centre commencing at 7.30pm.**

Meeting closed at 9.00pm