

Great Ellingham Parish Council
Minutes of the Meeting of the Parish Council
held at the Recreation Centre on Wednesday 15 October 2025 at 7.30pm

Present: Cllr P Ewin (Chair), Cllr R Croft, Cllr I McDonald, Cllr S Mellor (Vice-Chair), Cllr T Mellor & Cllr H Mellor
In attendance: Parish Clerk and 14 members of the public

1. **Chair's Welcome** – The Chair welcomed all to the meeting. The Public Forum was to be split over two sections - one at item 5 for any general parish matters (15 minutes) and at item 8 for any Planning matters (15 minutes). The public indicated 5 parishioners wished to speak at the second open forum.
2. **To consider apologies for absence** – Apologies received from Cllr A Broughton, Cllr P Bonner & Cllr S Southcott.
3. **To receive any declarations of interest in any item on the agenda** – None
4. **To confirm the Minutes of the meeting of 17th September** – The Minutes were confirmed to be an accurate record of the meeting and signed by the Chair.
5. **Open Forum – An opportunity for any parishioner to speak on parish matters (15 Mins)** –
 - A member of the public highlighted an illegally parked lorry on Town Green which needed reporting – **ACTION: Clerk**
 - The litter bin had been removed from the Rec. Centre area as no street food was being served over the winter.
 - A resident brought to the meetings attention the “Access Only” sign which had been positioned on the “by road” on Attleborough Road during the Road closure. This is a public highway and should not have been restricted.
6. **To report matters arising not on the agenda and hear the Chair's Report** –
 - The Chair reported the release of the draft Local Plan would go out at the end of October.
7. **To receive reports from Councillors and/or the Clerk.** No reports from councillors. The Clerk requested feedback regarding the level of correspondence sent to councillors – all agreed this was acceptable. The Chair agreed to complete the recent PFR (Property Flood Resilience) questionnaire – **ACTION: Chair**. The Clerk also asked for feedback on the proposed Planning Training – all councillors present confirmed they would like to attend – **ACTION: Clerk**. When asked, all councillors agreed a spreadsheet of actions would be helpful – **ACTION: Clerk**.
8. **Open Forum – An opportunity for any parishioner to speak on planning matters (15Mins)** – 3 members of the public brought strong objections to the meeting regarding PL/2025/1347, for being outside the settlement boundary, loss of privacy, in-fill applications going forward, the capacity of the sewerage system and the general village infra-structure. Another member of the public was concerned about possible future development on the Bowsfield site, but was assured there were no new plans approved but that an application to vary the original permission is expected and this would be sent to the Parish Council and considered then
9. **To consider responses to planning applications, previously circulated to Councillors:**

PL/2025/1347/FMIN - Proposed development of 4 new dwellings with access road White House Farm, 99 Long Street, Great Ellingham, Attleborough, Norfolk, NR17 1LN – Closes 04.11.25. (8 objections received from residents, sent to the Clerk and circulated to Councillors) – All councillors present objected to this planning application on the grounds of being outside the settlement boundary, possible insufficient sewerage treatment capacity, view splay on access road. **ACTION: Clerk**

PL/2025/1376/VAR - Variation of Condition 2 on PP 3PL/2024/0348/HOU - Two storey side extension including balcony and relocation of the front door. Minor internal reconfiguration. 29 Chequers Green, Great Ellingham, Attleborough, Norfolk, NR17 1HU – Closes 07.11.25. No objections raised.

PL/2025/1357/CLEUD - Use of land in conjunction with commercial waste and recycling centre (B2 general industrial) certificate of lawfulness - existing use Anglian Demolition & Asbestos Ltd, West Carr Road,

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Attleborough – Closes 18.11.25. The plans were not clear – Clerk to contact Planning department to request an extension and for better plans to be available. **ACTION: Clerk**

PL/2025/1424/LB - Minor repairs and alterations to stabilise the building Corner Farm West Carr Road, Attleborough, Norfolk, NR17 1AN – Closes 17.11.25 – No objections raised

PL/2025/1436/HOU - Construction of a home gym 15 Headmere Road, Great Ellingham – Closes 19.11.25 – No objections raised.

9. To receive the financial report and consider the following payments:

Village Hall - Budget & FC Mtg & Heat cards (REC25_072)	£61.50
ICO - Data Protection Annual Fee	£52.00
Michlmayr - Clock Service – Inv. 27230	£338.40
Silhouettes	£383.17

All payments were unanimously agreed.

10. To receive an update on the traffic calming along Long Street – A quote had been received for an additional SAM2 camera and correspondence from Highways showing locations for additional roundels. A quote to be obtained for a different camera and also the additional signage in preparation for the Parish Partnership Bid Application – **ACTION; Chair**
11. To receive an update on the new village hall – The Chair was advised that Breckland should be engaging with the Parish Council to move this forward, but no communication had been received yet – **ACTION: Chair**
12. To receive and Agree the Budget for the 2026/27 financial year (as circulated) - the Budget was previously circulated to all Councillors and unanimously agreed at the meeting.
13. To discuss a Parish Partnership bid – Councillors to await additional costings for speed cameras and signs. **ACTION: Chair**
14. To discuss the local re-organisation of the Councils – No update.
15. To discuss the roundabout –
a) **Maintenance** – The Chair reported the roundabout had been cut again and taking the maintenance under the Parish Council control would be discussed in January 2026.
16. To consider items from Councillors: to be received by the Clerk in advance of the meeting –
a) **Cllr H Mellor – SNAP** – Cllr H Mellor advised she would be attending the SNAP meeting the following Friday and asked for any issues which needed raising. Three items were raised – speeding, fly tipping and HGVs on Long Street. **ACTION: Cllr H Mellor**
17. To agree the formation of the “Parish Council Engagement Group” – All agreed to the formation of the group to include Cllr R Croft, Cllr P Bonner and Cllr T Mellor and the Terms of Reference, as circulated, were agreed.
18. To consider and agree the purchase of litter bins – The Clerk had previously circulated the costs for litter bins and it was agreed that four should be purchased from Broxap at an estimated cost of £298 per bin **ACTION: Clerk.**
19. To consider correspondence received: all circulated.
20. To confirm the date of the next meeting as Wednesday 19th November 2025 at the Recreation Centre commencing at 7.30pm.

Meeting closed at 8.15pm