

Great Ellingham Parish Council
Minutes of the Meeting of the Parish Council
held at the Recreation Centre on Wednesday 16 July 2025 at 7.30pm

Present: Cllr P Ewin (Chair), Cllr R Croft, Cllr I McDonald Cllr S Mellor (Vice-Chair,) Cllr P Bonner, Cllr A Broughton, Cllr T Mellor, & Cllr S Southcott
Apologies received from: Cllr H Mellor
In attendance: Parish Clerk and 17 residents

1. **Chair's Welcome** – The Chair welcomed all to the meeting.
2. **To consider and approve apologies for absence** – Cllr H Mellor apologies were received and approved.
3. **Open Forum – An opportunity for any parishioner to speak on parish matters** - Mr P Hardy (Hardy Planners) asked to address the meeting regarding planning application PL/2025/0961/OMIN. The Chair, having declared an interest left the meeting. Mr Hardy explained the application was for a wheelchair access property. A member of the public expressed concern to it leading to a precedent for “infill”, but Mr Hardy explained that all applications were assessed individually. The Chair returned at this point.
A resident voiced their concerns about the positioning of the traffic calming along Long Street, which will be discussed at Item 11.
Concerns were raised about the planning request PL/2025/0556/FMIN updated information report concerning Pedestrian and Cycle Connectivity – the proposed routes are very overgrown.
Another resident raised their concerns regarding the playground on Church Street – the Chair confirmed he would address this later in the meeting.
A question was raised as to why the “Call for Sites” application for West Carr Road was unfavourable to the Parish Council and the Chair confirmed the site is 2/3 under Attleborough Town Council and only 1/3 under GE Parish Council.
Several residents asked about the new village hall and the Chair confirmed a response was pending from the developer.
4. **To receive any declarations of interest in any item on the agenda** – The Chair declared an interest in Planning application PL/2025/0961/OMIN and Cllr Broughton declared an interest in Planning application PL/2025/0556/FMIN.
5. **To confirm the Minutes of the meeting of 18th June** – The Minutes were confirmed to be an accurate record of the meeting and signed by the Vice Chair.
6. **To report matters arising not on the agenda and hear the Chair's Report** – The Chair reported his thanks to the Teddy Bear Committee for another excellent festival and thanked them also for relocating their advertisement banners off the Village Gates when requested. The Chair and Vice-Chair had both recently attended training and the whole Council would be attending training in September. He confirmed the play area was in a bad state of repair and was waiting for Flagships response to make good.
7. **To receive reports from Councillors and/or the Clerk.** The Clerk reported that following a change in requirements, she has secured the new email address clerk@greatellingham-pc.gov.uk . She asked whether the Councillor would all like to each have a dedicated email address at a cost of £260 + VAT each year, but none were required at this time.
8. **To consider responses to planning applications, previously circulated to Councillors:**
PL/2025/0690/DCA - discharge of conditions 5,8,9,10,11,12 & 13 on 3PL/2021/1552/VAR – Noted
PL/2025/0906/DCA – Discharge of conditions 9, 14 & 15 on planning permission 3PL/2024/0686/F – Noted
PL/2025/0743/HOU – No objections
PL/2025/0679/HOU – No objections
PL/2025/0644FMIN – Amended Proposal – Majority no objections
PL/2025/0865/FMIN – No objections

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PL/2025/0556/FMIN - Significant public opinion was taken on board with a number of representatives from Bow Street. A request to be sent to planning to see if consultation can remain open until highways have responded to the proposal. **ACTION Clerk.** It was also confirmed the Clerk would post on the portal any comments received from the residents on Bow Street. **ACTION Clerk**

PL/2025/0859/RMIN – Majority had no objections

PL/2025/0961/OMIN – (The Chair left the meeting at 8.05) Due to accessibility issues at the current property, and lack of wheelchair accessible properties for purchase in the area, no objections were raised, although the re-location of the 40 miles per hour speed restrictions to allow easier access to the property and the safety of the school bus drop-off point was to be requested at the Highways Meeting on 17 July.

(The Chair returned at 8.16)

PL/2025/0945/VAR – Variation – Majority had no objections

PL/2025/0514/FMIN - Proposal: – Majority had no objections

9. To consider the following payments:

Rec. Centre – July	£27.00
NPTS – Whole Council Training	£354.00
E Tinsley – June & July Salary	£730.10
HMRC – PAYE	£10.20
NALC – Website Hosting	£84.00

All payments were unanimously agreed.

10. To receive an update on the village pond between Lake View and Mill Farm, Church Street – The Head of Planning was unable to attend the meeting, but sent a report to say that Planning had taken the matter as far as they could and would not be taking any further action. A question remained as to whether the Enforcement Notice had been removed, or was just not be actioned. Also, the landowner had previously been approached to tidy up the area – both points to be investigated further – **ACTION: Chair.**
11. To receive an update on the traffic calming along Long Street – The Chair and other Councillors were meeting with Highways on 17 July to discuss Long Street and Speedwatch data. Cllr H Mellor was to ask the Police if Long Street could be monitored specifically during the 21-15 July when the A11 is shut during the night **ACTION: Cllr H Mellor.**
12. To receive an update on the Walsingham Court Keep Clear markings – A quote to be obtained for these markings, plus the emergency markings at the village hall. Also confirmation on whether permission is required to mark out Walsingham Court. **ACTION: Chair.**
13. To receive an update on the new village hall – A response is pending from the developers and it is hopeful this will be received within the next month.
14. To set a new budget for the Gardening Club – The Gardening Club have used their allocated funds from last year's budget. It was agreed that going forward this would be project based, rather than an annual sum.
15. To discuss a Parish Partnership bid – The Chair requested the Councillors think about possible projects which could be put to the Parish Partnership for grant.
16. To discuss the local re-organisation of the Councils – Cllr T Mellor indicated that there was a forum for public interaction on Thursday 17th July at the Market Square in Attleborough – also the public was encouraged to make their views felt at www.futurenorfolk.com and she confirmed that Breckland were backing a 3 Council approach as opposed to the Norfolk County Council approach of 1 Council.

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17. To discuss the neighbour issues with Anglian Demolition and Asbestos Ltd – The Chair reported a complaint received concerning noise and dust pollution. An independent company was identified in Snetterton for recording the decibels and if this was found to be in breach of planning agreed levels, it should be reported.
18. To discuss the roundabout –
- a) **Maintenance** – Cllr T Mellor reported this was ongoing. Do companies still want to sponsor some advertising on the roundabout and if so what is the proposed cost? **ACTION: Cllr T Mellor**
 - b) **Sculpture** – The Chair reported that he had been asked whether a sculpture could be erected on the roundabout, possibly a teddy bear. It was concluded that the maintenance needed to be sorted first and then restrictions ascertained for the erection of a sculpture.
19. To consider items from Councillors: to be received by the Clerk in advance of the meeting –
- a) **Cllr Southcott – Remembrance Poppies** – Cllr Southcott reported he had been approached by the local treasurer for the RBL regarding the placing of poppies and more around the village for remembrance Sunday. The Chair requested the RBL confirm the costings of the project. **ACTION: Cllr Southcott.**
 - b) **Cllr Southcott – Dog Pooh Bins** – Cllr Southcott had been approached by a resident to request a dog pooh bin be located by the church. Costings to be collated. **ACTION: Clerk**
20. To consider correspondence received: all circulated
21. To confirm the date of the next meeting as Wednesday 17th September 2025 at the Recreation Centre commencing at 7.30pm.

Meeting closed to the public at 8.57pm

The following items were considered whilst excluding the Press and Public in accordance with the Public Bodies (Admission to Meetings) Act 1960 during the following items due to the confidential nature.

22. To consider CiLCA training for the Clerk – The Clerk requested the Council's assistance with the costs of undertaking the CiLCA training as per the previously circulated information. **The Clerk left the meeting whilst this item was discussed.** All Councillors agreed to the re-imburement of costs in the sum of approximately £500 and accepted the letter from the Clerk containing a Clawback Clause should she leave the employ of the Council within 2 years of obtaining the qualification.
23. To discuss Great Ellingham Church Clock and Gallagher – It was brought to the meeting's attention an outstanding insurance claim of some years for an injury sustained whilst winding the clock. In order to conclude the matter it was agreed The Chair should discuss with insurers a proposed 70/30 split **ACTION: Chair**