

Great Ellingham Parish Council
Minutes of the meeting of the Parish Council
held at the recreation centre on Wednesday 19 July 2017 at 7.30pm

In Attendance: Cllr T Betts (Chairman) Cllr T Getley, Cllr S Banks, Cllr D Howe-Li-Rocchi, Cllr J May, Cllr S Mellor, Cllr D Simpson

Parish Clerk Anne Rayner
District Councillor Bill Smith
County Councillor Cliff Jordan
4 members of the public

- 1. Open Forum – An opportunity for any parishioner to speak on parish matters and to hear reports from District and County Councillors, if available** – A member of the public asked about the query raised last month about Long Street. The Chairman confirmed that he has spoken to the developer on site and they have confirmed that the area will be tidied up this weekend, this includes the removal of the orange barriers at the site.
District Councillor Smith reported that Breckland District Council will soon be running a lottery, to raise funds in order that they can continue to support community grants and awards. 60% of the cost of a ticket will be awarded directly in the form of grants and a proportion will top up community funds. Cllr Smith also reported that whilst it had been widely suggested that the District Council could prove a 5 year land supply, this has recently turned out not to be the case. The current figures suggest a 4.9 year land supply, although steps are being taken to rectify this as soon as possible.
County Councillor Cliff Jordan reported on dramatic improvements in the performance of Children's Services at the County Council. Cllr Jordan had returned this evening from a meeting in London to discuss local authority funding. The shire councils are thought to be underfunded and Cllr Jordan confirmed that some councils are receiving £2.5 billion less funding than some of the London boroughs.
Cllr Mellor asked Cllr Jordan if any buildings in the County had been identified as a fire hazard, following the Grenfell Tower cladding fire. Cllr Jordan advised that most high rise buildings in the County are privately owned and, to his knowledge, no local authority owned buildings in the County have been identified as a risk.
Cllr Howe-Li-Rocchi asked Cllr Jordan if he knew of the termination of 'Specialist Resource Bases' funding. This refers to the programme of additionally commissioned services funded from the High Needs Block and delivered by Norfolk schools for learners with a high level special educational needs who are educated in mainstream schools. The programme is an important part of the Local Offer of support and provision. Cllr Jordan was not aware that this was the case but confirmed he will check and let Cllr Howe-Li-Rocchi know.
- 2. To consider apologies for absence** – Apologies were received and accepted from Councillors Perkins and Snelling.
- 3. To receive any declarations of interest in any item on the agenda** – None to declare.
- 4. To confirm the minutes of the meeting of 21 June 2017** – The minutes were approved without alteration and were signed as correct by the Chairman.

5. **To report matters arising not on the agenda and hear the Chairman's report** – the Chairman reported that he went to a meeting at Attleborough Town Hall on Monday, where information boards were available, showing some of the plans forming part of the consultation relating to the Attleborough Transport Plan. The consultation period is open between 17 July and 12 August. Key points are: £4.5 million is available to be put towards the development, it is proposed to make Surrogate Street two way, rather than one way, it is also proposed to erect traffic lights at the junction of Church Street; Norwich Road; Besthorpe Road and Surrogate Street. The parking provision is also due to be increased by re-designing the car parks at Queen Street and the railway station, to provide extra spaces. The Chairman took the opportunity to speak to County Councillors present to register concerns about the likely impact on traffic in Great Ellingham, should the link road plans go ahead as they are. Councillors confirmed they would take this information back to the County Council to ensure it is included in future considerations. The Chairman also reported that information he published recently in the Pump prompted residents to contact him regarding the issue of human waste being left in the lay-bys on Attleborough Rd. The Chairman will contact our Highways Officer to see what can be done regarding this matter. **Action TB.**
Finally, the Chairman reported on an infographic made available from Breckland District Council, showing details of progress towards the production of the Local Plan. A link to this will be made available from the website. **Action AR.**
6. **Planning applications considered between meetings – None**
7. **To hear of planning decisions and other information:**
a) 3PL/2017/0714/F – Land adj 21 Hingham Rd – Erection of dwelling – Refused
b) 3PL/2017/0394/F – Land at corner of Bow St/Hingham Rd -4 x 4 bed houses – Refused
c) 3PL/2017/0559/F – White House Farm – Replacement of existing farmhouse – Refused
d) 3PL/2017/0507/F – White House Farm – Erection of 2 x 3 bed houses – Approved
e) 3PL/2017/0589/VAR – 18 Home Close – variation of conditions – Approved
f) 3PN/2017/0033/UC – Thornwood – Change of use from agr. To dwelling – Approved
g) 3PL/2016/1540/F – Development site Long Street – Change of use agr. to gardens – Approved
h) For information – New electricity pole, land off Attleborough Road
8. **To consider planning applications:**
a) 3PL/2017/0828/HOU – The Cottage, Town Green – single storey extension & garage - Councillors had **no objections** to this application.
b) 3PL/2017/0736/HOU – 5 & 6 Watton Rd – Rear & side extensions to existing dwellings – Councillors had **no objections** to this application.
9. **To confirm proposal to the Community Governance Review in respect of the area known as West Carr/Long Street, Swangey Lane and Wroo Road** - The Chairman confirmed that, following a majority decision from the residents of these areas to become incorporated into the civil parish of Great Ellingham, he proposes to write to Breckland District Council to proceed with the community governance review. The parish council agreed with this course of action. A member of the public asked if this action would change the settlement boundary. The Chairman advised

Great Ellingham Parish Council
Minutes of the meeting of the Parish Council
held at the recreation centre on Wednesday 19 July 2017 at 7.30pm

that it highly unlikely that this will be finalised before the publication of the local plan, therefore it should not bring about a revision to the settlement boundary.

- 10. To discuss Highways issues, including the lane lines in Long Street and the proposal to seek advice from NCC Highways in relation to ownership of the first three feet of ground fronting properties in the village** – A member of the public present was able to provide clarification regarding any challenges to the boundary line, which must be evidence based. Commonly, the highway boundary extends to the first physical feature, for example, in Long Street, these tend to be ditches. A problem arises where the deeds of a property show the boundary as being a fence or hedge to the front of the property, leaving the ditch, in some cases, as unregistered land. Councillor Getley mentioned the example of Penhill Road, where the road appears to be getting narrower, due to the encroachment of the verges onto the highway. A member of the public asked if there was still any possibility of a trod path, or more permanent solution, on Long Street. The Chairman confirmed that he is still in conversation with highways about this matter but there seem to be several problems to overcome, including the ditching, if it is to proceed. The chairman confirmed that the NCC parish partnership scheme will be running again this year and it may be possible to consider applying for funding towards this project. The lane lines on Long Street, specifically outside the post office and Broadmarsh Farm were covered when the road was redressed but the lines were not ever reinstated. The Chairman will speak to our highways engineer regarding this matter. **Action TB.**
- 11. To review Councillor duties** – Following discussion, it was agreed that Councillor duties would be revised as follows:
T Betts: Highways & Speedwatch
T Getley: Planning
S Banks: Fixed Assets
Rev. Jan May: Safer Neighbourhood Action Panel (SNAP) representative
S Mellor: Finance and Internal Audit, Health & Safety
N Perkins: Environment, Primary School & Defibrillator
D Howe Li Rocchi: Youth Council development
D Simpson: Town & Parish Council Forum meeting representative
G Snelling: Recreation Centre representative

The clerk will update the website. The clerk will also forward relevant information to Cllr May regarding the voluntary role of footpath warden. **Action AR.**

- 12. To receive the financial report and consider the following payments:**

Chq no	Amount	Payee	Notes
100524	£ 158.86	A Rayner	July 2017 salary
100525	£ 579.00	Gt Ell Scout Group	Grant
100526	£ 52.31	A Rayner	Expenses – Oct 16 – Jun 17
100527	£4341.60	Westcotec Ltd	SAM2 machine

Great Ellingham Parish Council
Minutes of the meeting of the Parish Council
held at the recreation centre on Wednesday 19 July 2017 at 7.30pm

All payments were unanimously approved. The financial report was also approved. The Chairman informed councillors that Mr Bob Smith would not be making a charge for the installation of the new bin on Church Street. The Parish Council is very grateful to Mr Smith for this act of generosity.

13. To consider items from Councillors:

- a) Update re. Speedwatch TB** – The Chairman confirmed that the first two speedwatch sessions have taken place. 7 motorists exceeding the speed limit were recorded on Hingham Road and 4 motorists on Attleborough Rd, both during 90 minute periods. The next sessions will take place shortly.
- b) Update re. CPR Training NP** – The Chairman asked that Cllr Perkins identifies available slots at the village hall and then approaches the trainer. **Action NP.**
- c) Update re. Making the Pyghtle safer SM** – Cllr Mellor will speak to his contact and ask him to get in touch with the Chairman. **Action SM.**

14. To consider correspondence received:

Cllr May confirmed that 18 villages have made contact with a view to clubbing together to purchase speeding stickers for the household bins. It was agreed that Cllr May will look into the cost and there will be an agenda item allowing a discussion of the matter at the next meeting.

The Chairman reported that Rocklands school has been deemed too small and the search has begun for a new location for a new school. Great Ellingham and Rocklands are federated schools and share a headteacher and board of governors. As a result of this, the Chairman met with the Headteacher and chairman of governors, to discuss the future needs of Great Ellingham School. Whilst no action is being considered at the moment, the capacity of the school and the need to accommodate future growth is acknowledged.

15. To confirm the date of the next meeting as Wednesday 16 August 2017 to discuss planning applications and urgent business only, otherwise Wednesday 20 September 2017 to be held at the Recreation Centre commencing at 7.30pm.

There being no further business, the meeting closed at 8.55pm.