

Great Ellingham Parish Council
Minutes of the meeting of the Parish Council
held at the recreation centre on Wednesday 17 May 2017 at 7.30pm.

In Attendance: Cllr T Betts (Chairman) Cllr T Getley, Cllr S Banks, Cllr J May, Cllr D Simpson

Parish Clerk Anne Rayner
6 members of the public

1. **To elect a Chairman for the forthcoming year and receive the Chairman's declaration of acceptance of office** – Councillor Betts was nominated and seconded for the role of Chairman and duly signed the acceptance of office.
2. **To elect a Vice-chair and receive the Vice-chairman's declaration of acceptance of office** – Councillor Getley was nominated and seconded for the role of Vice-Chair and duly signed the acceptance of office.
3. **Open Forum – An opportunity for any parishioner to speak on parish matters and to hear reports from District and County Councillors, if available** – A member of the public referred to restricted use in the hall of a nearby village, due to a new breakfast club being run by the play group. It was asked if the play group in Great Ellingham would be providing a breakfast club, which could impact on other users of the hall, such as the Chit Chat Group. Cllr May replied that she understood funding is available for play groups who wish to provide breakfast clubs but it is not mandatory to do so.
4. **To consider apologies for absence** – Apologies were received and accepted from Cllr Snelling, Mellor, Howe-Li-Rocchi and Perkins.
5. **To receive any declarations of interest in any item on the agenda** – Cllr Betts declared a non-pecuniary interest in items 11a and 11 d on the agenda.
6. **To confirm the minutes of the meeting of 19 April 2017** – The minutes were approved without alteration and signed as correct by the Chairman.
7. **To report matters arising not on the agenda and hear the Chairman's report** – The Chairman has not been able to obtain further information about Bow Bridge Land Ltd or their plans for the site previously owned by Orbit Homes. The sites for the SAM2 machine have been approved by Highways, the next step is for the paperwork to be submitted for the funding.

The Chairman also reported that a grant request has been received from the organisers of the Teddy Bear Festival. The request was discussed and resulted in Councillors agreeing to offer to loan the amount needed to purchase a new tent, with the loan repayable in full, after the festival.

8. **Attleborough Neighbourhood Plan – agree response to consultation** – The Chairman raised various points in the plan relating to parking, some planning applications and also the proposed link road. The Chairman read his draft responses, which Councillors unanimously agreed to. The consultation form will be submitted by the clerk. A member of the public advised that, although there had been discussions that suggested the relief road is potentially many years away from

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being built, it appears a meeting will be held at Attleborough Town Hall during June, in relation to this matter, with the possibility of the planning application being submitted in July. A member of the public advised that, whilst the feedback to the consultation from the parish council indicated the link road would be welcome, there was concern that it could make the traffic situation in Great Ellingham worse. The Chairman acknowledged this but felt that the link road will happen and it would be better to try and engage in a positive manner early on in the process, to try to shape the impact on the village.

9. Planning applications considered between meetings:

- a) **3PN/2017/0032 & 0033/UC – Thornwood, Stalland Common – Prior approval, change of use from agricultural to a flexible use and agricultural to dwelling.**
- b) **3PL/2017/0432/VAR – Development at 68 Long St – Additional info re lighting – No obj.**

10. To hear of planning decisions and other information:

- a) **3PI/2017/0107/VAR – Land adj. 21 Hingham Rd – Removal of conditions – Approved**

11. To consider planning applications

- a) **3PL/2017/0507/F – White House Farm – 97 Long St – Erection of 2 no 3 bed houses –** Following discussion, the majority of Councillors did not object to this application.
- b) **3PL/2017/0556/F – Bow St – Demolition of workshop and dev. of 2 storey private dwelling –** Following discussion, the majority of Councillors did not object to this application.
- c) **3PL/2017/0558/HOU – Mayben Lodge, Bow St – First floor link from dwelling to first floor bedrooms above detached garage to create additional bedrooms –** Councillors agreed they supported this application.
- d) **3PL/2017/0559/F – White House Farm – 97 Long St – Replacement of existing Farmhouse within garden curtilage -** Following discussion, the majority of Councillors did not object to this application.
Two further applications were received following the publication of the agenda
- e) **3PL/2017/0589/VAR – 18 Home Close – Variations of conditions 4 & 5 on 3PL/2015/0195/F –** Councillors supported this application.
- f) **3PL/20170579/VAR – Land to North of 80 Long Street –** There were no objections raised in respect of this application.

12. To review the statement of control and internal review – The policy was reviewed and it was agreed no changes were needed.

13. To consider new arrangements for the maintenance of Deopham War Memorial – Mr Banks is no longer able to maintain the War Memorial. An offer has been received from Martin Jeffrey to maintain the area on a voluntary basis, with costs being reimbursed. Councillors gratefully accepted this offer.

14. To consider a quotation for repairs to the Memorial Clock – A quotation provided by Michlmayr Clock & Watchmakers was accepted. The clerk will ask for the work to be carried out.

15. To receive the report from the internal auditor – The report was reviewed and the comment was noted that the financial report should be signed as agreed at each meeting.

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16. To review and approve the annual accounts and approve the external audit statement – The accounts were considered. All statements from the external audit form were read out and Councillors agreed that the statement and form could be signed.

17. To receive the financial report and consider the following payments:

Chq no	Amount	Payee	Notes
100519	£158.86	A Rayner	May 2017 salary
100520	£ 70.50	P James	Internal audit fee

18. To consider items from Councillors:

- a) **Speedwatch Group update – TB** – The Chairman reported that he is meeting with the police next week to agree suitable locations for the speedwatch group.
- b) **Defib training – NP** – Cllr Perkins was not present.
- c) **Improving safety at the Pyghtle – TB / SM** – Councillor Mellor was not present.
- d) **Keeping the village tidy – TB** – The Chairman will attempt to make contact with the school crossing patrol man before the next meeting.

19. To consider correspondence received: None to report

Just before the close of the meeting, a member of the public reported that two Alsatian dogs had attacked a sheep on the land near the Deopham Memorial. This has been reported to the police and it was reiterated by those present that dogs should be on leads when near to livestock.

To confirm the date of the next meeting as Wednesday 21 June 2017 to be held at the Recreation Centre commencing at 7.30pm

There being no further business, the meeting closed at 8.45pm.